#### July 29, 2015 2:00 PM; 11890 S. Sunset Dr., Olathe, KS 66061

**Executive Committee Members present:** Walt Way (Director of Emergency Management and Communications), Bryan Dehner (Fire Chief OPFD), Ted McFarlane (Chief of Med-Act), Jim Beatty (COO for OPRMC), Dr. Larry Botts (CMO for SMMC), Liz Carlton (Director of Quality, Safety and Regulatory Compliance for KUMC), John Mattox (Fire Chief Shawnee Fire), Jim Francis (Fire Chief FD 2), Jeff Degraffenreid (Fire Chief Olathe Fire),

Others in attendance: Dr. Ryan Jacobsen (EMS System Medical Director), Melody Morales (EMS System QA manager), Julia Woods (CNO, for SLS), James Wetzel (OMC),

Members absent: Dr. Jake Ruthstrom (Deputy Medical Director)

TOPIC	PRESENTER	DISCUSSION	ACTION	STATUS
Approval of minutes	Bryan Dehner	There were no comments or amendments regarding the minutes disseminated from the Advisory Board Meeting		Completed
New Business:				
APS ambulance request to be in Medical Director Program	Dr. Jacobsen	<ul> <li>APS is a private ambulance company, mostly do non-emergent transfers. They have approached Dr. Jacobsen about being their Medical Director.</li> <li>They do ALS and BLS transfers. They have 10 ambulances, 50 employees, a quality person, and a director. They dispatch out of Riverside, MO, and they do 14 calls a day. They use Johnson County protocols. Currently, there is not a lot of medical oversight from their current medial director due to him looking to retire shortly. They are looking to move into Wichita, KS.</li> <li>The question was asked if they should be included in the Medical Director Program</li> <li>Concerns/Questions</li> <li>Question was asked regarding AMR and if they would also potentially be part of the medical director program. The response was that they have national medical direction, but if they expressed interest, then it would be discussed at that time. They are have not expressed interest at this time.</li> </ul>	Walt and Ryan will try to meet with county legal and provide updated info at next meeting	Will be discussed at next meeting

		<ul> <li>Interlocal agreement states the inclusion of public entities only, therefore, the interlocal agreement may need to be amended</li> <li>Another factor would be that they would have to train with the JoCo EMS system. This may put a greater burden on the education department by added 50 additional employees to train.</li> <li>If we say yes, would medical direction be restricted only to Johnson County since they are expanding to different counties?</li> <li>What is the legality of having a county employee serve in a private enterprise?</li> <li>Is the current pricing structure consistent with a private enterprise? We would need to know the number of calls they run in Johnson County to calculate their contribution</li> <li>Decision was made to have Walt and Ryan discuss some of the legal issues with county legal and report back at future meeting</li> </ul>		
First Pass Pilot	Dr. Jacobsen	<ul> <li>FirstPass is used as a surveillance tool for Fire and EMS. Allows us to dive in automatically to look at specific protocols and performance measure compliance. You can get the system compliance as well as a provider compliance.</li> <li>This will help drive system education.</li> <li>Used in 20 communities across the county currently</li> <li>We have met with Richmond and Pinellas County who are currently using this. They have given us feedback on how they are using the program. They are also piloting ways to send e-mails to crew members regarding issues that arise with protocol compliance/charting</li> <li>Around \$11,000 is the cost and Walt (Director of EMC) and Ted McFarlane (Chief of MedAct) have agreed to initially fund a pilot for this program</li> </ul>	Meet with hospitals and determine measures we will be collecting that may be helpful to hospitals	Will provide updated pilot results at next meeting

		<ul> <li>After we test the program and if all goes well, we will possibly make a proposal to fund this through the Medical Director Program</li> <li>Suggestion made to meet with hospitals to help determine measures we are collecting that may be pertinent to the hospital side</li> </ul>		
Lift Assist Pilot with Shawnee Fire and OPFD	Dr. Jacobsen	<ul> <li>Lift Assist calls total 2,500 to 3,000 calls/year. A lot of these pt's are repeat customers. Research has been done and a fair amount of these pt's have a high mortality rate within 30 days.</li> <li>We have met with outreach nurses from the Department of Health and Environment as well as representatives from the Area Agency on Aging on how to move forward with this pilot</li> <li>Currently, Shawnee Fire and OPFD will be used in this pilot. We have made a SurveyMonkey that crews will fill out to help identify pt's that may benefit from these resources</li> <li>We have another meeting for the lift-assist pilot August 4, 2015, where we will discuss next steps for this pilot</li> </ul>	Information Only	Will provide update at next meeting
Cardiac Arrest Registry for Enhanced Survival (CARES) subscription	Dr. Jacobsen	<ul> <li>We are now a CARES site as of yesterday! CARES is a national registry that collects data on out of hospital cardiac arrests. We will be able to enter in data electronically and this will allow us to see our outcomes compared to other agencies.</li> <li>We will receive training Friday.</li> <li>Annual fee is \$2,000, however, they are not collecting money until 2016. We will be proposing this to be included in part of the program budget for next year</li> </ul>	Information Only	
ESO Health Data Exchange Update	Dr. Jacobsen	ESO is a data exchange program. There would be an armband placed on the transported pt and the hospital would be able to scan their armband and the EMS record will be uploaded to that pt's hospital medical record. The hospital would also be able to	Information Only	Update will be provided at next meeting

		<ul> <li>share information with EMS regarding pt outcomes and any other relevant information. The information is not shared with other hospitals. It is strictly between the EMS agency and the hospital. It is all HIPAA compliant.</li> <li>\$5,000 per hospital, \$2,500 per EMS as well as a charge per record</li> <li>The end goal would be to get all of the hospitals using this program so that information could be shared consistently between the hospital and EMS</li> <li>We would likely propose this to funded by the program once hospitals have joined and are up and running and can show benefit</li> </ul>		
Proposed Concept for the EMS System Medical Director Program Integration and Coordination with the EMS System	Dr. Jacobsen	<ul> <li>Medical Director Program has developed a vision and mission statement as well as a model for system structure</li> <li>The Advisory Board and Executive Committee will serve as the administrative bodies (set budgets, etc)</li> <li>The Medical Society will be the clinical body (deciding protocols, etc)</li> <li>There are several committees that exist through the county. We would like to propose to have any committee that is dealing with clinical/medical care be shepherded by the Medical Director Program. For example, any new medical equipment that has to do with pt care would need to come through the Medical Director Program to ensure it is medically sound and the best care for patients.</li> <li>The goal is to approach clinical care consistently as a system</li> <li>Concern was brought up that the Medical Society has tried to interfere with operations in the past</li> <li>Decision made to table the proposed model and concerns/issues with current model and recommendations will be made and discussed at next meeting</li> </ul>	Executive Committee Members will provide feedback to proposed model	Model will be discussed at next meeting

New Hospitals Joining Medical Director Program Update		<ul> <li>There are 10 hospitals, 6 within Johnson County and 4 outside of county</li> <li>Children's Mercy South has expressed interest and has suggested we change the hospital agreement so that they can join the hospital agreement. For example a change in the wording stating the hospital contribution as a "donation" and some other changes in wording</li> <li>The question is should we amend the hospital agreement in order to gain their inclusion in the program</li> <li>They would be adding \$5000 to the program</li> <li>Suggestion made to give the amended draft to participating hospitals and present this to their legal departments and decide</li> </ul>	Amended Draft will be provided to participating hospitals and will decide next step at next meeting	
Peer Review Update	Ted McFarlane	<ul> <li>KS statute regarding peer review handed out</li> <li>If you are participating in a peer review process there is protection from discoverability in legal proceedings. The only problem is if information is exchanged outside of your agency, it is discoverable.</li> <li>We are suggesting and have drafted the documents that will allow us to have a peer review group among MedAct, Fire, as well as the hospitals to fully exchange information about pt care without worry of discoverability</li> <li>There is a 15 page document describing the peer review group</li> <li>We will provide members with the documents electronically for review</li> <li>KUMC and Olathe Fire has agreed to take document for review from their departments and if they agree, this will be moved to the rest of the group</li> </ul>	Information Only	Update will be provided at next meeting
Discussion on Future Meeting Dates	Dr. Jacobsen	Possible Wednesday dates around October will be sent out to the committee to determine the next meeting date		
Adjournment	Bryan Dehner		1530 hrs	